



Meeting (No) **Finance & Administration Committee (2)**
Time & Date **6pm Tuesday 30th September 2025**
Place **Neston Town Hall**
Document **Agenda**

The following members of Neston Town Council's Finance & Administration Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 30th September 2025** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: C. Braithwaite, S. Davies, S. Hudspeth, S. Jones, P. Kynaston, D. Ruscoe and P. Doughty

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 24th September 2025

Zoë Dean
 Locum Chief Officer
 Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
9	Election of Vice Chair	
	To elect the Vice Chair of the Finance & Administration Committee.	
10	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
11	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
12	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
		Papers
13	Minutes of the Last Meeting	
	To accept and sign the minutes from the Finance & Administration Committee meeting held on 03/06/25.	FA2/13
14	Committee Budgets Month 5	
	To receive the Committee budget statement and Earmarked Reserves.	FA2/14(i) FA2/14(ii)

15	Finance	
a	To approve expenditure of £85,106.41 net from the Council's current account authorised by the RFO from 01/06/25 to 31/08/25, and Equals card payment of £1,191.08 net from 01/06/25 to 31/08/25.	FA2/15a
b	To note the current account income of £17,853.24 net from 01/06/25 to 31/08/25.	FA2/15b
c	To agree the reconciliation of the Council's three bank accounts to 31/08/25.	FA2/15c
16	Pay Award 2025/26	
	To confirm that the Pay Award has been accepted by NJC with effect from 1 st April 2025, noting backpay was due to all staff.	FA2/16
17	ICT Breakdown	
a	To receive the ICT breakdown report from February – June 2025.	FA2/17a
b	To confirm whether these reports are still required by committee.	
18	Date of Next Meeting	
	To note that the next scheduled meeting will held be on 09/12/2025 at 6pm.	